



# HILLDALE PUBLIC SCHOOLS



## FOR THE 2024-2025 SCHOOL YEAR

1. LOG INTO YOUR PARENT PORTAL <https://ok.wengage.com/Hilldale>  
Use your parent log in not the student's log in.
2. Go to step 2 relations. Update phone numbers, address or emergency contacts
3. Go to step 3 documents. Complete all documents labeled required underneath, when uploading a proof of residency it must be no older than 60 days, no cut off notices, gas, water, electric, trash or internet. Complete all required forms
4. Once you have completed all required documents. Select submit to site in the upper right hand corner.
5. If you are enrolled with a sworn statement affidavit, you must complete all required documents as well as the sworn statement ID, Sworn Statement and McKinney Vento Form.

**\*\*If you are adding a CDIB card, please complete the 506 Indian Eligibility.**

**\*\*If you are enrolled on an Open Transfer you do have to complete the pre-enrollment, but do not need to complete a new Open Transfer**

**\*\*If you have moved out of district you will need to complete an Open Transfer and bring it to the Enrollment Center May 1<sup>st</sup>. We open at 8am transfers are reviewed in the order they are received. They will not be reviewed until mid-July and the Application is not a guarantee of enrollment**

### ALL CURRENT STUDENTS MUST COMPLETE PRE-ENROLLMENT

**Students will not be put in a classroom or receive their schedule early if  
Pre- enrollment is not completed.**

**If you have any questions please call your site secretary or the Enrollment Center.**